UNDERGRADUATE RESEARCH ADVISORY BOARD (URAB)

The UR program founded the board in the fall of 2007. The purpose of the board is to provide guidance and feedback to USU’s Undergraduate Research program. It serves as both as a sounding board and an advisory group. UR is better because of the URAB.

MAKE-UP OF THE BOARD

FACULTY
• Eight faculty representatives, one from each college, are appointed to URAB by their respective deans. Faculty representatives serve two-year terms.
• An additional faculty member can be appointed by the board-chair to expand the representativeness of the board.
• An appointee from the library

STUDENTS
• USUSA leadership will appoint one person to URAB, for a one year term.
• Three students will be invited individually by the director of the undergraduate research program to serve a one year term on URAB. One student will come from the sciences, one from the arts and humanities, and one from the social sciences, education, and/or Huntsman School of Business.

STAFF
• Director of study abroad
• Director of the honors program
• Director of the service learning program
• Director of the Access and Diversity Center
• Director of the Center for Women and Gender
• Director of University Advising

RESPONSIBILITIES OF BOARD MEMBERS

Responsibilities of board members will vary, and may include:

• **Advising the UR Program** including review of the current undergraduate research program and suggestions for future directions;

• **Advocating for UR** including supporting the increased visibility of undergraduate research at USU and providing recommendations on marketing of undergraduate research to enhance the reputation of the institution and the program regionally and nationally;

• **Supporting UR Programs** such reviewing proposals for URCO grants, and interviewing finalists for the Peak Prize;

• **Supporting UR Events** such as the Utah Conference on Undergraduate Research and the Student Showcase.
The board meets monthly during the academic year.

The agenda of each meeting is determined by the following schedule. Additional agenda items are generated by the chair, or membership, as requested.

The schedule for standard content is as follows:

**SEPTEMBER:** URAB Orientation: Overview of Undergraduate Research at USU.

**OCTOBER:** Overview of Sponsored Presentation Opportunities.

**NOVEMBER:** Undergraduate Research Fellows (URF) Program Report.

**JANUARY:** Overview of Spring term of UR activities; Undergraduate Research & Creative Opportunity (URCO) Grant report.

**FEBRUARY:** Selection of UR of the Year (student-members of the committee do not participate in this meeting).

**MARCH:** Research Week overview, Student Research Symposium (SRS) overview.

**APRIL:** SRS report and feedback.

**BENEFITS OF BOARD SERVICES**

Membership on this committee provides important service to the University. Faculty representatives on the advisory board may have their membership in the Council of Undergraduate Research (CUR) funded. In addition, matching funding for travel to CUR’s events (e.g., biennial conference, Posters on the Hill, institutes) or the National Conference on Undergraduate Research (NCUR) may be available to faculty representatives. Student representatives will be given priority access to the RGS Student Research Travel fund.