



Research Council Minutes
March 28, 2013 3:30-4:30 P.M.
Champ Hall Conference Room, Old Main 136

RESEARCH COUNCIL MEMBERS PRESENT:

Mark McLellan, Chair
Provost Ray Coward
John Allen
Cliff Skousen
for Douglas Anderson

Jennifer Duncan
for Richard Clement
Jagath Kaluarachchi
for Scott Hinton
Chris Luecke

Nick Morrison
for Craig Jessop
Nancy Huntly
Jim MacMahon

VISITORS:

Scott Bates, Jeff Broadbent, Kaden Canfield, Richard Inouye, Anna McEntire, Russ Price, Teresa Seeholzer, Rita Teutonico and Lorraine Walker

1. **Call to Order, Welcome & Introductions – Mark McLellan**
 2. **Approval of the Agenda**
 - **ACTION:** Agenda approved.
 3. **Approval of Minutes of January 24, 2013 (No meeting held in February)**
 - **ACTION:** No changes requested. Minutes approved unanimously.
 4. **Vice President for Research Report – Mark McLellan**
 - Introduction of Dr. Richard Inouye (Dr. Shelley Lindauer's replacement)
Richard Inouye was in attendance and introduced to Research Council.
 - Search Update for Next USU VP & Dean
Search process for the next VP of Extension, Dean of the College of Agriculture, and Director of the Utah Agricultural Experiment Station is progressing. Over 100 nominations were received from across the county. Letters and follow up calls were generated to all nominees. Nineteen (19) applications were received by the review date, of which the search committee identified seven (7) first tier candidates for video interviews. Mark relayed that committee recommendations will be submitted to President Albrecht and finalists will be announced on March 29, 2013. On-campus interviews are scheduled to take place from April 15-26, 2013.
 - RCR Training (Russ Price)
As agency requirements continue to change, on-going training focused on Learning and Management Systems will increase at USU. Feedback from other institutional audits has shown weaknesses relative to lack of knowledge by PIs on policies and procedures. USU is currently reviewing new software training options that include campus wide representation. Other Utah institutions are moving towards expanded training as well. The existing Canvas software was considered, but it was determined that it was not a viable solution. The training software that will be chosen must be able to provide course managers the ability to implement, track, and monitor faculty training. Flexibility will be important as core curriculum is addressed and what software best parallels USU's
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needs. The software currently being reviewed was designed and implemented at the University of Utah. As Federal agencies are expanding RCR requirements, mandatory training will ultimately be implemented at USU.

- Research Week 2013 (Anna McEntire)
An overview of the scheduled events for Research Week was relayed. (See www.researchweek.usu.edu).
- RGS Annual Report
Mark referenced that the annual report was available online for viewing (see web link: <http://rgs.usu.edu/annualreport/>).
- Awards & Proposal Summary (Jeff Broadbent on behalf of Kevin Peterson)
Jeff shared handouts showing that the February 2013 cumulative award dollars are down by -4.28% as compared to February 2012. The number of awards for the same time period were also down by -13.0%. For the same time comparison, proposals submitted decreased by -11.0% in dollars and – 21.8% in the number of new proposals submitted. Due to federal funding sequestration, competitiveness will be even greater. The group discussed additional ideas for funding such as private foundation opportunities.
- Recap of Undergraduate Research Events (Scott Bates)
 - January 31 - Research on Capitol Hill (26 USU posters/34 participants)
 - February 22 - USU hosted UCUR (Utah Conference on Undergraduate Research).
 - Spring URCO process completed.
 - Over 400 students presentations were shared. Second largest UCUR participation in the history of the event.
 - March 29 - Scholars Day/A-Day/Recruitment Day.
 - April 11-12 - NCUR (National Conference on Undergraduate Research) in La Crosse, WI. USU sending 25 students.
- Funding Finder Update
An email announcing access information to this funding database will take place the first week of April.
- Annual Equipment Matching Fund (Jeff Broadbent)
On March 18, the RGS Office released a memo announcing this program to enable faculty to purchase capital equipment for support of research and creative activities at USU. With input from associate deans in the colleges, this program will receive an annual allocation from the recovered F&A pool, and requires a 3:1 match from applicants. Applications may be may be submitted by individuals, teams of USU researchers, or by departments or colleges. An internal panel comprised of college associate deans for research and RGS staff will review the applications.

5. **Old Business:** None

6. **Committee of the Whole Discussion:** None

7. **Reconvene Committee - New Business:** None

8. **Wrap Up Discussion & Calendar Events – Mark McLellan**

- April 8-12, 2013 – Research Week
- April 25 – Next Research Council
- May 10, 2013 – Next Sunrise Session, Little America Hotel, SLC
Robert Gillies: Director, Utah Climate Center & Professor – College of Agriculture

Minutes submitted by: Teresa Seeholzer, Research Council Secretary

