Department of Defense – Navy Addendum to the Federalwide Assurance for the Protection of Human Research Subjects

DoD-Navy FWA Addendum: DoD N-A3308

Expiration Date: 31 October 2017

Institution: Utah State University

The application for the Department of Defense - Navy Addendum to the Federalwide Assurance, FWA00003308, held by Utah State University, is approved.

In accordance with the signed Addendum, Utah State University and the Institutional Review Board (IRB) listed in the Addendum or in the associated Institutional Agreement(s) for IRB Review, agree to abide by the Department of Defense’s and the Department of the Navy’s regulations and policies for the protection of human research participants when conducting, reviewing, approving, overseeing, supporting, or managing Navy-supported research with human subjects.

Communications regarding this Addendum should be addressed to:

Bureau of Medicine and Surgery
Department of the Navy
Human Research Protection Program (M00RPH)
7700 Arlington Blvd., Suite 5121
Falls Church, VA 22042-5121
Telephone: 703-681-9629, Fax: 703-681-2597
Email: human.research@med.navy.mil

Attachment:
Utah State University DoD-Navy FWA Addendum application dtd 22 Mar 2013
Department of Defense  
Department of the Navy  
Human Research Protection Program

DEPARTMENT OF DEFENSE (DOD)-DEPARTMENT OF THE NAVY (DON) ADDENDUM  
TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICE'S FEDERALWIDE  
ASSURANCE (FWA) FOR THE PROTECTION OF HUMAN SUBJECTS

This Addendum is for non-DoD Institutions that already have an FWA and will be conducting or  
collaborating in DoD-DON supported human subject research.

Part 1  
INSTITUTION INFORMATION

A. Purpose of DoD-DON Addendum:  

[ X] New  
[ ] Renewal for DoD-DON Addendum Number:  
[ ] Update for DoD-DON Addendum Number:  
DoD-DON Addendum Expiration Date: 

B. Institution Information:

Name: Utah State University  
Mailing Address: 4460 Old Main Hill  
Department of Health and Human Services (DHHS) FWA Number: 00003308  
FWA Expiration Date: October 31, 2017

C. Scope:

This Addendum applies to all DoD-DON supported research protocols performed by this  
Institution.

D. Effective Date:

This Addendum is effective as of the date the approval document is signed by the Navy Surgeon  
General and expires on the date listed in the approval document.
Part 2
DEPARTMENT OF DEFENSE (DOD) REGULATIONS AND GUIDANCE

This institution assures it shall comply with the following laws, regulations, and guidance when conducting, reviewing, approving, overseeing, supporting, or managing DoD-supported research with human subjects:

- The Belmont Report
- Title 21 Code of Federal Regulations 50, 56, 312, and 812, Food and Drug Administration (FDA) Regulations
- DoD Instruction (DoDI) 3216.02, “Protection of Human Subjects and Adherence to Ethical Standards in DoD-supported Research”
- Title 10 United States Code Section 980 (10 USC 980), “Limitation on Use of Humans as Experimental Subjects”
- DoDI 3210.7, “Research Integrity and Misconduct”
- DoDI 6200.02, “Application of Food and Drug Administration (FDA) Rules to Department of Defense Force Health Protection Programs”

Part 3
DOD COMPONENT SPECIFIC REQUIREMENTS

Department of the Army
- AR 70-25 Use of Volunteers as Subjects of Research, 25 January 1990
- AR 40-38, Clinical Investigation Program, 1 September 1989
- AR 40-7, Use of Investigational Drugs in Humans and the Use of Schedule I Controlled Drug Substances, 4 January 1991

Department of the Navy
- SECNAVINST 3900.39D of 6 November 2006

Department of the Air Force
- Air Force Instruction 40-402, Protection of Human Subjects in Research

Office of the Secretary of Defense for Personnel and Readiness
- HA Policy 05-003

National Geospatial Intelligence Agency
National Security Agency
Defense Intelligence Agency
Defense Threat Reduction Agency
Defense Advanced Research Projects Agency
United States Joint Forces Command

DoD N Addendum to FWA_01 Feb 2013
Part 4
INSTITUTION RESPONSIBILITIES

Some of the responsibilities of the Institutional Official, IRB, and Investigators are identified below. The complete list of requirements for compliance is provided above in Part 2, DoD Regulations; Part 3, DoD Component Specific Requirement; and Guidance and in the Institution’s FWA. The regulations and guidance identified in Part 2 and 3 address such matters as:

- Initial and continuing research ethics education and for all personnel who conduct, review, approve, oversee, support, or manage human subject research
- Written determination by a designated institutional official (other than investigators) whether research meets criteria for exemption
- New research and substantive amendments to approved research shall undergo scientific review prior to ethics (IRB) review
- Additional protections for military research subjects to minimize undue influence
- Provisions for research-related injury
- Requirements for reporting unanticipated problems, adverse events, and research-related injury
- Appointment of a Medical Monitor
- Additional safeguards for research conducted with international populations
- Additional protections for pregnant women, prisoners, and children
- Limitations on research where consent by legally authorized representatives is proposed
- Limitation on exceptions from informed consent in emergency medicine research
- Limitations on dual compensation for U. S. military personnel
- Additional review for DoD-sponsored survey research or survey research within DoD
- Addressing and reporting allegations of non-compliance with human research protections
- Addressing and reporting allegations of research misconduct
- Procedures for addressing conflicting and competing interests
- Prohibition of research with prisoners of war (POW) and detainees
- Provisions for research with human subjects using investigational test articles (drugs, device, and biologics)
- Recordkeeping requirements
- Oversight by the sponsoring DoD Component (which may include DoD Component review of the research and site visits)
Part 5

DESIGNATION OF INSTITUTIONAL REVIEW BOARDS (IRB) THAT WILL REVIEW DoD-DON-SUPPORTED RESEARCH

A. Institutional IRB(s)

Table 1 identifies the IRB(s) associated with this Institution that will or may review DoD-supported research under this Addendum to the FWA.

For each IRB listed below, the IRB Chair(s) must sign and list the corresponding IRB number(s) in Part 6 of this Institutional Agreement.

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<thead>
<tr>
<th>Institutional Name or Number of IRB</th>
<th>DHHS IRB Registration Number</th>
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B. IRB(s) not Part of this Institution (N/A)

Table 2 (if applicable) identifies any IRBs that are not associated with this Institution but will or may review DoD-supported research under this Addendum to the FWA.

For each IRB listed in Table 2, the DoD Institutional Agreement for IRB Review must be attached to this Addendum to the FWA.

Table 2. DoD or non-DoD IRB(s) not Part of this Institution

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>DoD Assurance Number</th>
<th>Name or Number of IRB</th>
<th>DHHS/FWA Number</th>
<th>DHHS IRB Registration Number</th>
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INSTITUTIONAL AGREEMENT

Official Legally Authorized to Represent the FWA Institution (i.e., signed the FWA)

Acting in an authorized capacity on behalf of this Institution and with an understanding of the Institution’s responsibilities under my FWA and this Addendum, I assure protections for human subjects as specified above.

Signature:                      Date: March 22, 2013
Name: Jeff R. Broadbent  
Rank/Grade: Ph.D.  
Institutional Title: Assoc. Vice President for Research & Assoc. Dean of Graduate Studies  
Mailing Address: 1450 Old Main, Hill Logan, UT 84322-1450  
Telephone number: (435) 797-1199  
FAX number: (435) 797-1367  
Email address: jeff.broadbent@usu.edu

Chair(s) of the IRB(s) that will Review DoD-DON Supported Research on behalf of the FWA Institution

Acting in an authorized capacity on behalf of this Institution’s IRB(s) and with an understanding of the Institution’s responsibilities under its FWA and this Addendum, I assure protections for human subjects as specified above. As Chair of the IRB(s), I shall provide oversight for all research approved by this IRB(s) and conducted under this Addendum.

Signature:                      Date: March 22, 2013
Name: Melanie Domenech-Rodriguez  
For IRB #(#): one  
Rank/Grade: Ph.D.  
Institutional Title: Associate Professor  
Mailing Address: 2810 Old Main Hill Logan, UT 84322  
Telephone number: (435) 797-8282  
FAX number: (435) 797-3769  
Email address: Melanie.domenech@usu.edu

Note: Each IRB Chair of an IRB reviewing research under this Addendum shall sign and provide the requested information above.

Primary Contact - Human Research Protection of the FWA Institution

Signature:                      Date: March 22, 2013
Name: True Maria Rubal  
Rank/Grade: B.S.  
Institutional Title: Director/IRB Administrator  
Mailing Address: 4460 Old Main Hill, Logan, UT 84322  
Telephone number: (435) 797-0567  
FAX number: (435) 797-3769  
Email address: true.rubal@usu.edu

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