Welcome/Announcements

Associate Dean Inouye welcomed everyone and introduced new GPCs: Tricia Brandenburg for ECE, Denise Jensen for TEAL, Heather Bean for BIOL and Ranae Wamsley for FCHD. He also introduced Geneva, the new staff member for SGS. There will be one more meeting before Lauren moves on, and he is hoping to find her replacement in time to overlap with Lauren.

Dean McLellan announced that there was a communications review of SGS which will be leading to some changes that should improve communications.

   Watch for a “Salutations” button on emails that will allow for feedback on what you do or don’t like.

   SGS will be making more commitment to service and communication.

   SGS will be reaching out to Directors of Grad Programs to help establish faculty oversight. This is not to supplant what is being done by the GPCs but to improve communication and understanding.

Graduate Student Senator-Anuj Khasgiwala

Anuj introduced himself and his role in the Student senate. He wants to work with the GPCs to find solutions for students facing problems, help students know more about programs, and to help them feel more like family.


While this process is seen as a hurdle, Associate Dean Inouye said he believes that there is still a reason for the School of Graduate Studies to do quality control because the Dean still signs the documents.

Mike Marino has been tracking the time theses and dissertations take from the time a student first submits the document for review until it is approved. 2 years ago, the average time was a month, now it is 10 days. There are some that have taken up to six months, but they is primarily waiting on student edits. Associate Dean Inouye has information by department.

OGE Trips to the Social Security Office

The OGE will be making 3 trips to the Social Security Office in Ogden on August 16th, 23rd, and 25th at 7 am for international students who need to get a Social Security number. This is for their I-20 EPAF, which must be in place by the 1st day of the semester. Please contact Rob Llewlyn for any questions and to make sure there are enough seats in the vans.

Spring 2017 Applications

Joan Rudd asked all GPC’s to deal with applicants for Spring 2017. If what is submitted so far is not acceptable, deny the applicant. If the materials are looking promising, contact the student to see if they are still interested, and if so, defer the application.
If GPCs still have applications for Summer or Fall 2017, please look over them and make decisions. This is especially important for International Students because they need time to get visas.

**Recruit Training**

Joan went over some basic training with the new Recruit website. There is a document in the email that Vina sent out which explains how to do basic GPC tasks, and that document is in the GPC Training and Informational Materials folder in Box. Make sure that you use the link that Vina provided, and include https:// or errors will pop up. Joan will do further training in smaller groups by College.

Thank you for your patience with the new system.

**Graduate Student Socials**

These will continue in the coming year. This year, they will be the on the second Thursday of each month. The room at the Country Club has already been reserved. We have the larger room this year so that there is enough room in case of bad weather.

SGS will send out the list of dates so that the Colleges can choose when they are hosting the Social.

This year, SGS has paid for the room and the Colleges are responsible for providing the food.

Since students requested the socials as a way to meet other grad students, especially those from other Colleges, activities should encourage interaction and be aware of the large international student contingent that attends. SGS is not expecting the hosting College to provide extensive programming, these are just a way for grad students to interact with each other.

**Meeting August 2nd.**

The meeting for August 2nd will be moved to 9:30 a.m. due to scheduling conflicts with the room. The meeting on July 5th will still be at 10:30 a.m.

**New Grad Student Orientation**

This will be on Thursday, August 24th from 1-2 p.m. in the Eccles Auditorium, with the Grad Expo at 2 p.m. outside. The first session of 6900, the Responsible Conduct of Research training, will directly follow the orientation.

SGS will be reaching out to one of the GPCs to explain their role.

SGS will soon have a link for the orientation, and will send out an email reminder. Someone requested an online brochure that can be uploaded to Canvas so that students can see it before they arrive.