GPC Meeting, April 5, 2017 Minutes

1. Welcome/Announcements

2. Mental Health Week: see poster sent to GPCs by email; please inform your students about the activities this week

3. Commencement and end-of-semester deadlines: dates and requirements are posted on the SGS web site. Contact Kurt Adison if you have questions.

4. Recruit update and application changes: Vina will implement an update to Recruit in May. If you want changes to your application send your requests to Joan Rudd ASAP.

5. Where do applicants learn about USU programs: GradSchoolMatch was listed as the initial source of information by almost 10% of applicants who submitted applications this calendar year. We encourage you to create or update your program profile so that you can take advantage of this recruiting resource.

6. SGS Application report: this report, which is updated at least once each week, lists all applications, sorted by college, department, and degree. The Excel file includes admission GPA and test scores, and indicates whether other required materials have been received.

7. Recruit communication plans: we encourage you take advantage of this capability in Recruit. Emails can be sent automatically in response to certain triggers. Two types of emails that have been set up for some departments are 1) an email sent if an application is started but not submitted after 10 days, and 2) an email sent once all the required application materials have been received. These are opportunities for you to communicate information to potential students. Examples of these emails are in Box:

SGS GPC > SGS Recruit Communication Plan Examples.