Graduate Council Minutes 10/21/2015

Present: Mark McLellan (Chair), Abby Benninghoff, Michele Baker, Jeff Broadbent, Johan Du Toit, Richard Inouye, Maria Spicer-Escalante (for Rick Krannich), Konrad Lee, Sandra Nadelson (for Louis Nadelson), Dennis Hirst (for Chris Terry), Charles Waugh, John Elsweiler, Erin Brewer

Not Present: Rick Krannich, Louis Nadelson, Chris Terry, Nick Flann, Ty Aller

Visitors: Charles Carpenter, Conly Hansen, Nate Stevens

Call to Order, Welcome: Mark McLellan

Approval of Minutes from September 9, 2015:

Hearing no changes, the Chair declared the minutes approved.

Dean’s Report

Information:

- Approval of Name Change for Shingo Operational Excellence.
  - The name change distinguishes it from other programs.
- Dissertation Enhancement RFP released
  - Monetary award to enhance existing dissertation funds, not fully fund a dissertation.
  - Students need to have taken grant writing workshop and pass comprehensive exams.
  - Applications due Nov 30th at 5pm.

Information Item:

- Presentation on graduate student review and faculty criteria developed by the Nutrition, Dietetics and Food Science Department—Conly Hansen and Charles Carpenter (see http://ndfs.usu.edu/htm/assessment)
  - Department has embraced the idea of mentoring students and accountability.
  - Graduate assessment important for accreditation.
  - Annual meeting with major professor with written report.
  - Dynamic spreadsheet showing student progress.
  - AAA a good resource for reviewing objectives and assessment.
Committee Reports:

- Committee on authorship guidelines-Rick Krannich and Johan du Toit
  - When student is second author student should be allowed to use manuscript in thesis or dissertation if the student made a substantial contribution. Manuscript also has to add to the full body of work.
  - Motion: The committee recommends the following changes to the publication guide and graduate catalogue:

  "The content of a thesis or dissertation must be approved by the student's supervisory committee. Publications or manuscripts of which the student is a coauthor may be included if the committee determines that the student made a substantial intellectual contribution to the work. Permission to include a publication or manuscript in a thesis or dissertation does not depend on the order of authorship. Any included publication or manuscript must be a logical component of the overarching theme or themes addressed by the entire thesis or dissertation, which, as a whole, must represent the student’s individual and original effort. The student is responsible for obtaining reprint permission from the copyright holder for any published works included as part of the thesis or dissertation."

- Proposal made by Abby Benninghoff, seconded by Charles Waugh.
- Discussion:
  - Student and advisor should discuss authorship when a student authors a manuscript so it is clear if it can be used as part of a thesis or dissertation prior to publication.
  - Vote was unanimous in accepting the proposal.

Old Business:

- R401- Proposal for a new Exec Master of Accounting program; Konrad Lee motioned to consider, seconded by Michelle Baker.
  - Discussion:
    - The Huntsman School of Business is proposing the creation of a program for working professionals to get financial management training.
  - Vote passed unanimously.

Committee of the Whole

Adjourn: Motion to adjourn by Abby Benninghoff

Meeting Adjourned