GPC Meeting August 7, 2013

- Mark
  - Welcome, introduce Maggie
    - Maggie McInerney is the new member of the RGS financial team
  - Excuse DD
    - We’re working on the insurance eligibility problem
      - If the student is eligible at the beginning of the semester, then they’re eligible for the entire semester, even if they lose their assistantship.
        - Assume that the end of the semester is the set date for termination.

- Jake Scharton, Scholarship Office
  - ZDAAWRD
    - Contact Jake directly to get new staff access to ZDAAWRD
    - For the grad school, all TAs, waivers, etc. have their own codes.
      - The codes from last year are still being used this year.
      - There is only one pool of money for these awards, but we have to report back to the state how that pool of money is used.
        - This is the reason for the different codes.
        - Enter in the award for the full year if possible, because Banner will differentiate between fall and spring semester.
          - Only the tuition charge will be taken out of the total amount entered.
            - You can de-obligate the excess funds after you know how much will be used, so that excess funds can be used elsewhere

- Jeff
  - USU 6900, Responsible Conduct of Research
    - Currently mandatory for certain grants, programs
    - Should be mandatory for doctoral students
      - It will be mandatory in the future
    - First RCR workshop will be immediately after grad student orientation (August 22nd)
    - 6900 will be a 0 credit class, Pass/Fail, available in the spring, so that it shows up on students transcripts, also for auditing purposes
      - Students need to take one of these classes/forums in person
- 0 credit is so that they don’t have to pay tuition for this class
  - i.e. this course is FREE
- More information will be on RGS webpage, disseminated to GPCs
- This course will be available to view/complete online
  - We will waive the in-person requirement for students on a case by case basis
  - If there is a grant that requires this training, students must attend in person
    - Reminders will be sent out to those who must complete this
    - Volunteers will need to take this course as well
- This is a very valuable professional development opportunity
  - Iraqi Initiative
    - We have been invited to participate in a recruitment fair in Baghdad this September
      - Some of the best Iraqi students will be in attendance
        - These students will have a large fellowship from their government
        - They are the highest quality students
      - They will most likely need to be admitted conditionally, because the GRE and TOEFL are not available to them in Iraq
        - They can possibly take the IELI placement test when they arrive at USU
          - We will check with IELI and see if they have the capacity to accommodate these students
        - If they don’t meet the conditions of their acceptance/program, then the Iraqi government will require them to pay back the fellowship
          - This is an incentive for them to perform well in their program
      - They will still be required to submit an online application, transcripts, and letters of recommendation
      - They MUST meet the conditions of their admission, or they will be sent home
        - Make it clear to the students when their letter of acceptance is issued that they have to meet the conditions by a certain date, otherwise they will be terminated from the program
You may also want to recommend that they don’t bring family over right away, just in case the conditions are not met
- When conditions are met, then family could come
  - We are not asking anyone to short-change their admission standards, but we are seeking to improve the diversity and quality of students in our programs
  - The Iraqi government will pay for all of their travel costs, tuition, books, etc.
  - Please let Jeff know ASAP if your department is willing to consider some of these students, so that he can have a list of the programs that we can offer to them

- Completion conversion process

- Richard
  - Orientation, Thursday, August 22, 1:00 pm, ESLC 130 (will be taped and put on website for viewing for students who cannot attend or who are distance education students)
    - Please encourage all of your students to attend

- April Fawson, OISS Office
  - Timeline information for international students obtaining SSN
    - Rob Llewellyn sent out an e-mail to the incoming students who need to have a SSN
      - Any international student who works here needs to have a SSN
      - Dates for trips to Ogden are August 23rd, 26th, 27th.
        - Buses will leave at 7:00 a.m., students who want to reserve a seat on the bus need to contact Rob Llewellyn
  - If departments want students to prove that they have their own funding beyond the first year (e.g. students who don’t perform well and are at risk of being dismissed, but have a pregnant wife, or something of that nature), then they need to make note of this on the DFF, so that more funding can be verified

- Joan
  - Plan C Completion of Requirements moving to a spreadsheet
    - Due in October for Fall completions
      - No more individual Plan C completion sheets required
We will be adding a data field to the committee form which requires the faculty list their A-Number on the form at the time they sign (for information entered by GPCs in SHACOMI)

Please be at the September meeting! We will have a lot of very important information to give you at that meeting.