Welcome, Richard Inouye

Announcements

- Erin Anderson has been hired as the new admissions officer for SGS.
- SGS petitions are to be sent to Richard Inouye (richard.inouye@usu.edu).

April

- The OISS Committee has been meeting for months. The committee’s goal was to develop best practices for accepting international students and a timeline for student arrival in the fall. A flowchart for best practices is attached to email message, as well as a student timeline for fall 2013. Please share this information with budget officers in your departments.
- OISS orientation scheduled for August 22–23 overlaps with departmental orientations and the Graduate School’s orientation. SGS orientation for new graduate students is Thursday, August 22. Please send April (april.fawson@usu.edu) your department’s orientation date/time and their office will encourage students to attend their department orientations.
- International students should contact Anne Spackman (anne.spackman@usu.edu) in Housing if they are arriving early and have a place to stay.

NOTE: IELI 7920 (TA workshop for international students) has two separate sessions for fall. The first session offered is prior to the start of fall semester in early August; the exact start date is unknown at this point. The long-time instructor passed away and we have not been notified yet as to who will teach the course. The second session starts around the 3rd week of September and runs through mid-November. Remember this course is NOT offered in the spring. ITLS 7920 (TA workshop for domestic students) is offered both fall and spring.

Erin

- An extra column will be added to the department tracking sheet to use to identify whether a student is domestic or international.

Lorraine

- Financial Aid is asking departments to enter the whole year’s awards in ZDAAWRD to avoid awarding problems for students. Put spring awards under the fund code PLACE. If anyone has questions, contact the Financial Aid Office or Lorraine Walker (lorraine.walker@usu.edu).

Jeff

- A recruitment workshop will be offered during Research Week in April.
- The goal is to automate student processes. Designing a report(s) to identify a student’s progress or lack of progress towards completion of their degree program is desirable. Client Relationship Management (CRM) is being looked at by USU. It was mentioned that Bonitasoft will interface with Banner and could be used in place of Degree Works.

- To avoid degree closeout problems in regard to outdated coursework, SGS will examine a student’s file when the Appointment for Examination is submitted. If there are out-of-date credits a form will be added to the defense packet on which committee members can verify that the student’s knowledge in those subject areas is current with respect to the thesis/dissertation research. Committees may still determine how revalidation should be handled. When students have been “inactive” in their program return, departments should look at the PoS to determine if there are any courses needing revalidation.